



BLACKMINSTER MIDDLE SCHOOL

Acting Headteacher: Ms Linda McQuone BSc(Hons), MA(Ed), PGCE, NPQH, MCCT

Station Road, South Littleton, Evesham
Worcestershire, WR11 8TG
Telephone: 01386 830311
office@blackminster.worcs.sch.uk
www.blackminster.worcs.sch.uk

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Dear parents/carers

SEVERE WEATHER PROCEDURES

If it is necessary to close the school during the school day, we will hold all children in school until they can be collected by you or a family member. If you would like to give us permission to allow your child to go home with another student, please indicate this in the section '**Other important information**' on the reply slip below, so we can add this to your child's file.

It is not always possible for the service buses (E.g. 247 services to Redditch via Cleeve Prior or to Evesham via Badsey) to collect children other than at the end of the school day, so children who travel on these buses will have to be collected.

If your child usually travels on a Henshaw's bus to Honeybourne/Bretforton/Pebworth or to Offenham, we need your permission for them to take the bus if they will arrive home earlier than usual. **Please indicate on the reply slip below if you do give permission for your child to go home by bus should the school close early and which bus it is.**

If your child usually walks/cycles or rides a scooter to school and you are happy for them to make their way home if the school closes early, then **please indicate this on the slip below.**

We always send a text message to the primary contact on our records and a follow up email notifying parents, if the school is closing early. We have had problems contacting some parents in the past and this is because parents have changed their mobile numbers and/or email addresses without letting us know. **Please make sure we have your most up to date contact details and ensure we have the correct priority contact.**

Please complete the reply slip below and return it to the school office as soon as possible so we can update our records.

Kind regards

L McQuone

Acting Executive Headteacher





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Severe Weather Procedure - Permission slip

Please return to: The admin office at Blackminster Middle School via form tutors.

Student Name(s)..... Form

I give permission for the above named student(s) to

go by bus walk cycle scooter

home in the case of the school’s earlier closure due to severe weather conditions:

yes: no:

OR I would prefer for my child to stay in school until I am able to collect him/her.

ONLY if you are unable to access emails or your usual mobile phone during the day (e.g. Prison officers, nurse/care workers etc), please provide us with one number that we will be able to contact you on.

Alternative contact number (no access to your mobile during the day)

Signed (parent/carer)..... Date

Other Important Information.....

