

MASTER YOUR LAPTOP

K

KERBOODLE

Kerboodle is a program used for History and Geography.

Click the link from your favorites, this will take you to a login page. You need you sign in with Microsoft using your Microsoft login details



AR

ACCELERATED READER

AR is the program we use for monitoring reading practice and comprehension.

you can access this from either the favorites tab or the icon on the desktop.

GOOGLING AR WILL NOT WORK, YOU NEED TO FOLLOW THE LINK.

You will be given a login for this by your teacher.



KEY WORDS

- **WAFFLE** - Microsoft icon that looks like a waffle which contains all your Microsoft apps.
- **DESKTOP** - The area that appears when you log onto your computer
- **APPLICATION** - Also known as an APP. A program or piece of software designed to fulfil a particular purpose.
- **EMAIL** - messages distributed by electronic means from one computer user to one or more recipients
- **SHAREPOINT** - A place to save your work, accessible from school and home.
- **WEB BROWSER** - a software application that lets you access and view content on the internet, like websites, videos, and images
- **BOOKMARK TAB** - a web browser feature used to save a web site's URL address for future reference

LG

LANGUAGE GYM

Language gym is a program used for MFL.

Either click the link on favorites or search language gym in your web browser. **MAKE SURE YOU ARE ON THE UK SITE!**

Your teacher will give you your login details



THE LANGUAGE GYM

!

Your laptop is filtered and monitored by the school to keep you safe online.

Some websites or APPS will be blocked by our filtering system. Our monitoring system takes screen shots of what users are doing and flags up unsuitable words or images, including swearing, drug reference and other words that might indicate a safeguarding risk. PLEASE USE YOUR LAPTOP RESPONSIBLY.



PLEASE REMEMBER TO SHUT YOUR LAPTOPS DOWN CORRECTLY. DO NOT JUST CLOSE THE LID. GO TO THE WINDOWS ICON , SELECT POWER THEN SHUT DOWN.



MASTER YOUR LAPTOP



LOGGING ONTO YOUR LAPTOP

If using your own laptop you will need to use your Microsoft Login.

19BloJoe@Blackminster.worcs.sch.uk

Tes12345

If using a school laptop you will need to use your computer login.

19BloJoe

Date of Birth: 010516



MICROSOFT APPS

Open BMS student SharePoint.

Click on the Waffle on the left top corner, then click on the application you want.

If you are using a school laptop you may need to sign in. You use your Microsoft login for this. Your work can be saved either in your area or student SharePoint.



SHAREPOINT



Open BMS student SharePoint.

Click on the Waffle on the left top corner, then click on SHAREPOINT.

Click the star to favorite/follow BMS Student SharePoint. Your Teacher may ask you to save your work in subject folders. Click on BMS folder/documents/curriculum and find your subject folder.



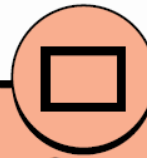
EMAIL



Open BMS student SharePoint

Click on the Waffle on the left top corner, then click on OUTLOOK.

Click on new email. Don't forget to add a subject before composing your email. To attach work to your Emails, click on the attachment icon

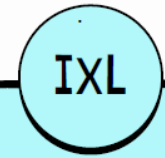


FAVORITES



When you open your web browser there is a bookmark tab called favorites. These are applications that you will use in school saved in one space for easy access.

From here you can access AR, Sharepoint, Crickweb, IXL and Kerboodle



IXL - MATHS AND ENGLISH

Two ways to log into IXL. Either search IXL on your web browser and click the link or click the link from your favorites.

You will then need to log in to access your page.

Your login details are the same as your school

computer log in

19BloJoe

Date of Birth: 010516



Student Portal

Student Portal(Homework)

Use the favourites tab to access your Student Portal (www.bromcomvle.com). Make sure to click 'Login in with Microsoft' and use your regular login details. Here you can see any homework you have been assigned.



Login with Microsoft Account