



Worcestershire County Council

The Governing Body of Pebworth & Blackminster Schools Federation

Resources Committee - Terms of Reference
October 2026

Purpose - The Committee will monitor and have an overview of the federation's finances. It will have responsibility delegated from the Governing Body to ensure that effective use is made of available resources and that they are used effectively to ensure value for money.

Membership: There will be at least three members of the governing body who are members of the Resources Committee, and this can include the Executive headteacher and staff governors. A chair will be appointed by the Governing Body for the committee and the Clerk will record issues discussed and decisions made in the minutes.

Quorum: Three governors

Meetings: The committee will meet at least three times a year. Minutes of the committee's meetings will be shared with the board and made available to the public on request.

Policies and compliance: The committee will review and ratify

Finance Policy

Charging and remissions

Health and Safety

Premises management documents

Governor allowances

The committee will have responsibility delegated by the Full Governing Body for monitoring and oversight of finance policies and procedures including Pupil premium, PE and Sports premium and any other additional funding.

Monitoring: The committee will be responsible for:

- Receiving reports from the school leaders and Business Manager on the finances for the schools in the Federation.
- Monitor the finances to ensure good use of available resources and value for money.
- Receiving reports from the school leaders and Business Manager on the maintenance of the premises and site for the schools in the Federation.
- Monitor expenditure on maintaining the premises and school site to ensure value for money.

Quorum (minimum of 3)	3
Date of committee review	6 October 2026
Review date	Autumn term 2027